



Enrolment Policy

A. ENROLMENT

1. Students must enrol for the full number of lessons in a term as indicated in the course information package to ensure that they can gain the maximum benefit from the course.
2. No enrolment fee is applicable for students who enrol for courses under STEM Centre Australia.

B. WITHDRAWAL

1. Students are not allowed to withdraw from the course within two weeks from the course start date once the student is enrolled. This is due to the limited spaces available in our course in order to maintain an excellent student-to-teacher ratio. 50% of the total course fee will apply for withdrawal from enrolment within two weeks from the course start date.

C. ABSENCES

1. If a student is unable to attend their regular class and/or for any missed lessons, there will be no replacement class, credit or refund arrangements provided.

D. PAYMENT

1. Payments must be made in advance before commencing classes and it is non-refundable.
2. If fees for a student who has attended classes are unpaid for more than 14 days after the invoice date, an administration charge of \$30 per week will accrue on the account and the student may be denied entry to the sessions until the invoice is paid, unless alternative arrangements are made and agreed by both parties.

E. AMENDMENT

1. STEM Centre Australia reserves the right to amend or discontinue any or all parts of this policy at any time.

Please direct any questions regarding this policy to info@TutorsSA.com.au.